Hints and Tips for

Parents using Baby's Days

Children:

This is where you will find all the daily Information, such as sleeps, bottles, nappies, sun cream and a new feature meal which at present can be only used on the web version, however babys days are looking to develop this for the app version too. So, watch this space. If you would like to see a different day, then click on what date you would like to see then press apply. would like to look at.

Setting:

This is where you will find the menus for that month. They are put on Friday for the following week.

Calendar:

This is where the dates will be for any up-and-coming events, such as stay and plays, Mother's Day events.
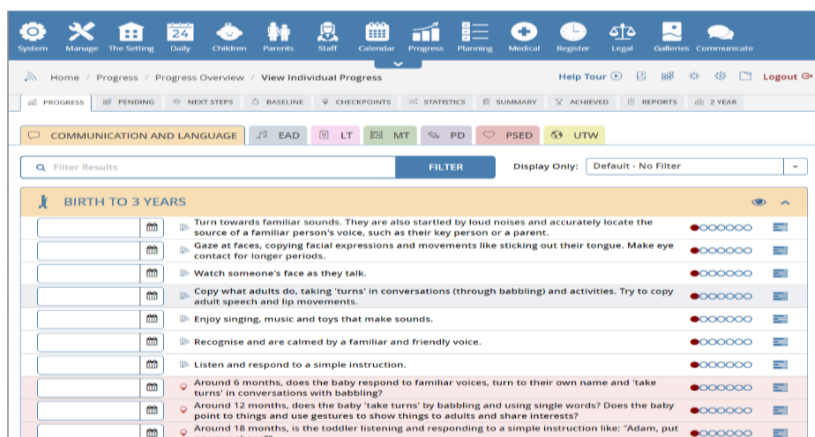
Messages:

If you receive a notification to say you have a message and can't see it in the phone app, then you will need to log into your email, which is registered to the app to see this message. If it is not in the inbox then please check your junk box. If you would like to send a direct message to one of the management team or to a room manager, go to the communication section then to private message.

Progress:

If you go to the progress tab this is where you will find everything for your child's development. If you click on either of the little icons on your child photo:

COMMUNICATION AND LANGUAGE — Communication and Language

PSED — Personal Social and Emotional Development.

PD — Physical Development

LT — Literacy

MT — Mathematical

UTW — Understanding the word

EAD — Expressive Arts and Designs

it will bring you too the below picture.

To the right of every Outcome you will see seven icons, these are designed to provide you with the status of each Outcome and change colour to indicate the Outcomes status as follows:

Red indicates that the Outcome has not been achieved by the recommended age, for example if the outcome is in the age range 8 to 20 months and the child is 21 months or older this icon will display.

Green indicates that the Outcome has an achievement date assigned to it.

Orange indicates that the Outcome has observations added to it.

Pink indicates that the Outcome has pending observations added to it awaiting approval by an administrator before appearing on the child's progress.

Blue indicates that the Outcome has Next Steps added to it and these will be visible in the Next Steps section ready to be marked as complete.

Yellow indicates that the Outcome has photographs added to it.

Purple indicates that the Outcome has videos added to it.

When looking at the progress section if you have access to a Laptop or computer you may find it easier to view this section as you can see it on one page and is easier to read through however you can still use it on your phone.

If you have a 2-year check, termly report or any other document that needs attention then you need to log on to the web version of the app to be able to sign or comment. You can do this by finding the nursery's web page at emmaangelsdaycare.co.uk near the top of the page you will find the section for you to put your login details in for babysdays.

Parents are more than welcome to contribute to their children's development by adding a photo or observation.

For Observation's go to the progress section and click on observation then just type in the box what you have observed.

For photos or Videos go to the galleries sections and select which you would like to upload. Click on you child name then upload to gallery.

Permissions:

This is where you will find thigs that needs signing such as going for trips etc.

Medical:

The medical section allows parents to view and sign Short- & Long-Term medications that have been given to their child. Parents can also view and sign the Accidents, Incidents and Existing Injuries that have been recorded for their child. These forms will detail exactly when, where, and how the incident took place, in addition the body map feature will clearly and easily identify the locations of the injuries on the child.

If your child requires medication, go to the medical section, then click on the three dots at the end of your child's name. choose short term medicine, then fill in the boxes required. We are unable to give medication until parent's have signed the permission section on babys days, it is easier for parents to put medication on as you sign it straightway. Medication needs to have the prescription label on

If your child has had an accident at home, please complete an existing Injury form this is found in the medical section and select existing injury.

Galleries:

Photo Galleries

The two people is photo's that have been uploaded by parents. The graph is photos that have been used for observations and the little picture is general photos been used. If you would like to upload photos of what the children have been up to whilst at home if you just click on upload parent photos.
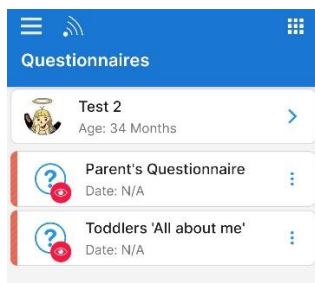
Video Galleries:

The two people is Videos that have been uploaded by parents. The graph is videos that have been used for observations and the little picture is general videos. If you would like to upload photos of what the children have been up to whilst at home if you just click on upload parent photos.
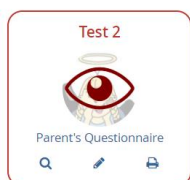
Communication:

This is where you can send a direct message to the setting please click on private message. You can also see messages that have been sent to you, by clicking on private message.
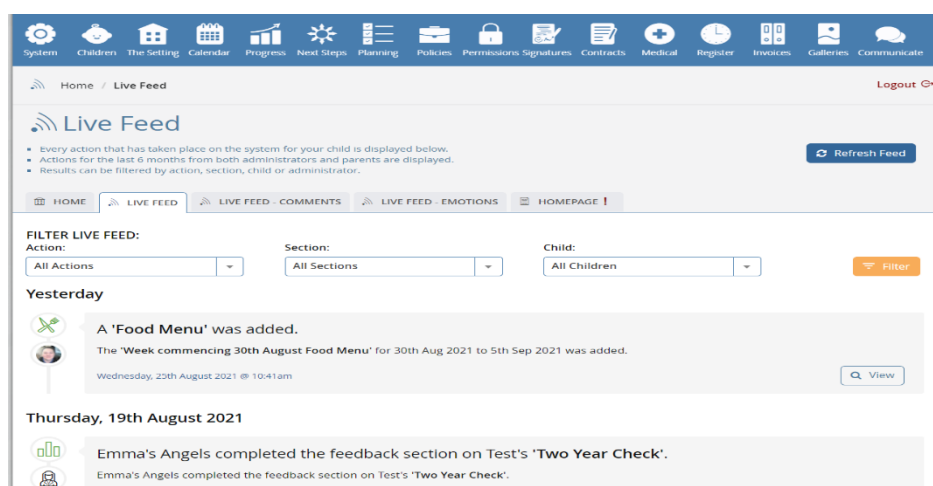
Questionnaires will also be found here. If you are using the app version you will see the below image, if you click on the three dots at the side of the questionnaire you will then be able to answer it through the app.

If you are using the web version, you will see the below picture. Click on the pencil to answer, magnify glass to view and the printer to print.

Live Feed: The live feed is the first page that loads for parents when they login to the web version of the system or the app and provides a quick and simplified continuous feed of every action that has taken place for their child in the setting with the latest records appearing at the top of the page.

Notifications: If you are logged in to the Baby's Days app on your device, you will receive a push notification for every action recorded on the system for your child, if you would prefer to only receive notifications for specific actions for your child you can change the settings on your device to select only the push notifications you would like to receive. **If you logout of the app on your device no push notifications will be sent to you.**

If you have any Issues Accessing Baby's Day's, please speak to the EYFS Manager on

EYFSManager.emmasangels@outlook.com