



Contract for supply of Cook Stars sessions to third parties

Thank you for requested our services. The information below is for occasions where a Cook Stars provider has **not** been supplied with written consent/details (or parental consent) for individual participants at Cook Stars session.

To ensure the safety of all attendants at Cook Stars session we require agreement of the below terms and conditions. The third party who have requested our services are responsible for this agreement in lieu of individual consent/details.

Prior to the session

In order to comply with our terms and conditions we ask that the Cook Stars service provider is notified in writing by the third party of:

- 1) Any participants with food allergies / intolerances / preferences.

In such cases we may require further information (please see attached allergy form) so we can assess the suitability of our sessions. We reserve the right to exclude individuals who we are unable to cater for.

- 2) Any behavioural issues.

All participants are expected to behave appropriately at our sessions and we ask third parties to support this. If a participant's behaviour is deemed dangerous or poses health and safety risks during a session, the third party will be notified and the participant may be excluded.

Please note the following terms and conditions:

Participant Welfare:

*Participants are not permitted to taste foods that contain raw eggs or raw meat used in preparation during our sessions.

*Our sessions are designed to be age appropriate however some preparation methods could be harmful (eg. grating). Your Cook Stars provider will advise on the safest way to use equipment. The third party must notify us in writing should they not permit the use of certain equipment.

*In the event of an emergency, the third party consents the Cook Stars provider to seek any necessary emergency medical advice or treatment during the running of the cookery session.

*Children under 5 years old require an adult to accompany them or require adequate support in a setting such as a nursery school.

*We have not been provided with information regarding who is collecting participants from our sessions. Our responsibility for attendees in our care therefore passes to the third party as soon as our session is completed.

*Unless notified by the third party in the allergies section below, the third party gives permission for Cook Stars staff to use antiseptic wipes and/or plasters should they be needed.

*Participants are not permitted to taste foods that contain raw eggs or raw meat used in preparation during class.

* We ask that participants do not bring mobile phones / iPads to our classes.

NATURE OF SESSION

All inclusive cookery session for up to a maximum number of participants as agreed.

All ingredients, equipment, craft activity packaging and a recipe card will be provided. Ovens on site will be used, if available.

Please note, we will require up to 30 minutes to set up and to clear away.

FEES

The price for each session has been agreed.

Please note – the session fee is not based on attendance.

Refunds and credits will not be given for days where participants do not attend due to sickness or holiday.

Extra sessions will be billed at the session rate agreed.

PAYMENT/ CANCELLATION POLICY

Fees are payable on receipt of an invoice to the third party.

Unpaid fees may result in termination of contract unless reasonable arrangements are made and accepted by both parties.

Please refer to invoice for payment details.

It is agreed that a minimum notice of two weeks (notice to be given in writing) will be given for cancellation of a session by the third party. Full payment is required where insufficient notice is given.

Any costs incurred by Cook Stars relating to the recovery of fees will be added to any amount outstanding.

ILLNESS POLICY

It is agreed that any participant who is ill (e.g. fever, infection, diarrhoea, communicable disease, or any other type or illness that may be passed on to others, with the exception of the common cold) will be unable to attend our sessions.

If a member of Cook Stars is unable to attend due to illness, every reasonable attempt will be made to provide another class leader to run the session. No fee will be charged if the session is unable to take place due to the provider being unable to provide the service.