

FAB Minutes – 22nd September 2026

Welcome, Introduction and Apologies

- **Attending:** Susan MacKinnon (Chair), Iain Livingstone (Head Teacher), Jackie Ormsby (Secretary), Linda Cranston (Resource Manager), Eve Murray (Treasurer), Amy Torrie, Ersä Borsis, Jane Wolstenholme, Mollie Folkman, Alison Ward and Sylvia Corsie (Art).
- **Apologies:** Vivian Allison.
- **Welcome:** Susan welcomes and thanks everyone for attending the meeting.

FUNDING BIDS

Art Dept (Transport to Jupiter Artland & materials for sculpture project)

S3 creative arts ambassadors (Nicole Lawson, Jenna O'Donnell,, Majid Ibrahim, Jenson Black and David Welsh) attended to present their bid for £450 to pay for transport to Jupiter Artland and material for S3 pupil-led legacy art sculpture project.

Pupils will replicate Jupiter Artland's grand scale by creating intricate, miniature resin cast sculptures. The project directly aligns with the Braes Big Draw theme 'Make a Mark' 2026 empowering S3 pupils to leave a permanent, creative imprint on their environment. The S3 vision is to create tiny matchbox sculptures - a micro story inspired by the theme My Journey: A Story, A Memory, A Dream.

This project will include all S3 Art and Design pupils who will collaborate to create a sculpture made from 60 matchbox sculptures. The contribution to transport cost is retrospective as the trip has already taken place.

ELECTION OF OFFICE BEARERS

Due to no decisions being made with regards to office bearers at the AGM on 25th August, election of office bearers was taken at this meeting.

- Jackie Ormsby as Secretary – Eve Murray proposed/ Ersä Borsis approved.
- Eve Murray as Treasurer – Amy Torrie proposed/Jackie Ormsby approved.
- Susan MacKinnon as Chair – Eve Murray proposed/Ersä Borsis approved.

Susan agreed to continue as Chair in a director capacity/supervisory role, with the aim of passing on her knowledge to office bearers and core committee members. Target to step down from Chairperson role by the end of session 2026-27.

ACCOUNTS REVIEW

The 2025-2026 accounts audit has been completed.

5 points were queried. Susan/ Eve responded accordingly.

The accounts have now been signed off by Elaine Stewart on 7/9/26.

REVIEW OF PREVIOUS MINUTES

Minutes for the previous meeting held on the 25th August 2026 were approved by Eve Muray and Ersä Borsis.

Actions completed:

- Lotto return submission to Falkirk Council Licensing Board
- Request volunteers for S1 Disco
- Groupcall email sent seeking new committee members
- Handover of Secretary role, including access to shared drive, to Jackie

No Actions carried forward

HEAD TEACHER'S UPDATE

Iain welcomed existing office bearers and committee members, as well as new parents who attended. He reflected on the importance of the partnership between FAB and the school. FAB's support means that pupil projects can get off the ground quicker and pupil attendance presenting at meetings gives valuable experience and builds confidence they wouldn't get elsewhere.

Iain advised of a new upcoming event - Family Learning - planned for 4th November, for senior phase pupils and their families. This will be made up of several information sessions such as study skills and techniques, psychology etc.

Action: Decide at a later date if FAB should be present at this event **(IL/SM)**

Action: Send out email via the office to the whole school parent/carer audience about FAB advising of office bearers, EasyFundraising, the Lotto and Uniform Recycling **(SM)**

LOTTO UPDATE

£64 paid to the winner in August. In the past month Lotto has had 1 new member and 2 lapsed members. In October 1 new member will be joining, taking the total membership to 65.

Mollie expressed interest in rejoining FAB Lotto. **Action:** Email membership form **(SM)**

TREASURER REPORT

Opening balance was £5954.29

Income £48.00 from monthly Lotto receipts.

Expenditure was £526.73: Lotto winnings September, 2 laundry Hampers, 3 sign holders, Amazon and Booker order to replenish supplies for S1 Disco.

Available funds at 19/09/2026 are £5475.56

UNIFORM RECYCLING

Susan reiterated for the benefit of new attendees that uniform recycling is eco-friendly and makes sure good quality uniform does not go to landfill. It is also for the benefit of those who may be struggling with the cost of living. Monetary donations are encouraged for items taken, if people are able.

Demand continued to be strong over the summer holidays and in line with previous years there was a particular significant interest in blazers leading up to the start of the new session. Several young people have been successfully matched with blazers from the waiting list; only a very small number remain.

The volume of donations over the holiday period and start of term has been really high. Susan has quality checked/launched/sorted these items and is storing them at her home. There are several bags of items to be ironed, labelled and returned to school.

Mollie suggested buying an iron and ironing board to keep in the FAB uniform cupboard so that people could pop in there to do some ironing when they have spare time. This was discussed and agreement reached that the cupboard is too small and claustrophobic to accommodate. This had also been considered in the previous session.

Action: Email the committee to seek volunteers to take some bags to help clear backlog **(SM)**

GRANT APPLICATIONS

Ineos (Eve) – science faculty have completed application (now for a larger amount than originally applied for).

Grant application from Ersas workplace was also discussed. In the past this application process has opened then closed over a very short period of time, often the same day. It was suggested to have the required information ready for when it re-opens.

Jane made the committee aware of **Greggs Community Action Fund** (4 per year). This process is currently closed however Iain has liked the page so he can monitor when it re-opens. The school would also need to become a member of 'Feeding Brighter Futures'.

Susan explained for the benefit of new attendees that there was a real focus on seeking out grant opportunities in the previous session, with varying degrees of success. **Action:** All members to keep an eye out for any upcoming opportunities **(ALL)**

WINTER RAFFLE

Susan has been emailing businesses to request prizes- 27 confirmed so far.

Action: Chase businesses who haven't replied yet **(SM)**.

Action: Send updated list to committee members to check to see if they have any other contacts not already on the list **(SM)**

It was decided there will be at least 2 hampers as prizes.

Action: Seek a volunteer at the next committee meeting to coordinate the hamper donations/make up hampers **(SM)**.

£100 Cash prize agreed (preferably from a business donor; failing that, from FAB funds).

Aim is to finalise the prize list prior to the October holidays and be ready to launch on Monday 26th October. Tickets will be sold at fundraising events and through iPay until the 18th of December. The draw will take place in school on the 21st of December.

Action: Confirm with school office that they are fine to set up fund on ipay, to do the administration of online ticket sales and do the draw in school on 21st December **(SM)**

S1 DISCO - THURSDAY 8TH OCTOBER

Susan has checked DJ (Alan Haston) is still available.

Snacks have been replenished from Bookers.

Drinks need replenished:

Action: Purchase drinks from Tesco **(SM & JO)**

Action: Drinks to be placed in the chiller after lunch break on Wednesday the 7th of October **(SM & JO)**

Glowsticks have been replenished.

We will sell cans only; water and cups will be available from fountains; previous experience has shown that there is very little demand for bottles of water over juice cans!

Action: Prepare float letter for S1 disco **(SM/EM)**

SCHOOL EVENT SUPPORT FROM FAB

FAB have agreed to support the following events this session:

- S1 Disco- 8th October
- Braes Night In (snacks only) - 29th November
- Christmas Concert -2nd December **Action:** Request baking and volunteers **(SM)**
- Dance Showcase - 4th March
- S1 Induction - 27th May
- FAB Quiz night - Date TBC
- Family Funday - Date TBC (likely last Saturday in May 2027)
- Summer BYT Shows - 8th, 9th 10th June
- Sports day (Water only) - 18th June

Action: Decision on BYT show 29th October to be made nearer the time once ticket sale numbers are known **(IL/SM)**

AOB

Easyfundraising to be promoted on a regular basis via social media channels during the session.
Encourage new sign ups especially from new parents. **(JO)**

Staff panto is planned for Monday 21st December. All FAB members are welcome to come along to watch - 9am or 11am session.

DATES OF NEXT MEETINGS

Next meeting is scheduled for **Tuesday 3rd November 2026**

Other meetings for session 2026-2027 are:

- Tuesday 19th January 2027
- Tuesday 2nd March 2027
- Tuesday 27th April 2027
- Tuesday 25th May 2027