APM Project Management Qualification (PMQ) - Classroom Training

The attainment of accreditations offered by professional bodies such as the Association for Project Management (APM) is increasingly seen as a recognised indicator of competence in project management. APM PMQ is an internationally recognised knowledge based qualification (IPMA Level D) that enables individuals to demonstrate their knowledge for successful delivery of projects.

Course Objectives

The key objectives of this course are to:

- Appreciate business processes and lifecycle models for projects and project management.
- Use critical path analysis techniques and manage resource conflicts.
- Contribute to the development of the business case.
- Select and apply appropriate project monitoring and control methods.
- Use a systematic approach to analysing and planning a project.
- Consider and apply appropriate conflict management and negotiating techniques.
- Appreciate the project context and actively manage the project stakeholders.
- Apply work breakdown structures and map responsibilities.
- Appreciate the context and relevance of project change control processes.
- Recognise the importance of developing effective leadership skills and communication techniques.
- Prepare for the APM PMQ examination.

Course Content

Project Management in Context
- Project management
- Programme management
- Portfolio management
- Project context
- Project sponsorship
- Project office

Planning the Strategy
- Project success and benefits management
- Stakeholder management
- Project management plan
- Project risk management
- Project quality management
- Health, safety and environment management

Executing the Strategy
- Scope management
- Scheduling
- Resource management
- Budgeting and cost management
- Change control
- Earned value management
- Information management and reporting
- Issue management

Techniques
- Requirements management
- Estimating
- Configuration management

Business and Commercial
- Business case
- Procurement

Organisation and Governance
- Project Lifecycles
- Handover and closeout
- Project reviews
- Organisation structure
- Organisational roles
- Methods and procedures
- Governance of project management

People and Profession
- Communication
- Teamwork
- Leadership
- Conflict Management
- Negotiation

Approach & Exams

Course Approach
This event is a mixture of input and practical sessions, delivered by an APM approved trainer. All trainers have practical experience of projects. Practical sessions are on an individual and team basis and feature throughout the event. The examination is taken on day five and the results are usually available within eight to ten weeks.

Course Documents and Exam Information
The following course material is included for this event.
- APMP Event Preparation material.
- APMP Reference text book.
- APMP Course Handbook.

Exam
The APM PMQ exam is a three hour, 'closed-book', essay style paper. In this paper, candidates must answer ten from sixteen questions covering 37 topics. The pass mark is 55%.

Pre-Course

Pre-requisites
Attendees would benefit from possessing some good basic project management skills, or from attendance on the APM Project Fundamentals Qualification course. Ideally a minimum of 6 months actual experience of working on a project would also be beneficial.

Pre-course Preparation:
Event preparation materials will be provided to delegates in advance of the course. 5-10 hours preparation is required to complete the pre-course study.