BRADFIELD PARISH COUNCIL

Clerk to the Council: Mrs Marie Snell
Bradfield Village Hall. The Street, Bradfield, Essex, CO11 2UU. Tel: 07851 760264
Email: clerk@bradfieldparishcouncil.org.uk

Members of Bradfield Parish Council are hereby summoned to attend the Full Council meeting to be held at Church Room, St Lawrence Church, The Street, Bradfield, CO11 2US on Tuesday 1st December 2026 at 7:30 pm

Agenda

1. **Apologies for Absence**
   To receive and approve any apologies for absence

2. **Members' Declaration of Interests**
   To receive members' declaration of interests regarding items that appear on the agenda

3. **Minutes**
   To receive the Minutes of the Parish Council meeting held on the 3rd November 2026, to be approved as a correct record and signed by the Chairman.

4. **Public Open Forum** (Maximum 15 minutes)
   Questions pursuant to Standing Order 3.

5. **Town Planning Applications as per Schedule Issued by Tendring District Council**
   To consider the below schedule of applications:
   TBC

6. **District and County Councillor reports**
   To note reports from Cllrs Murray and Ferguson.

7. **Clerk's Report**
   To receive the Clerk's Report for information.

8. **Working Group Reports**
   To receive updates from the following working groups:
   a) Housing Needs
   b) Boules Pitch

9. **Amenities**
   a) To receive update noting any maintenance carried out.
   b) To agree any necessary works to be carried out by reputable local contractor
   c) To receive update reference Bradfield Memorial Garden and consider quotations for the installation of benches and tree planting.
   d) To receive update following War Memorial Clean and consider quotation for repointing works as required.

10. **Finance**
    a) To receive the financial report and to approve accounts for payment as per the schedule (*previously circulated*).
    b) To approve payment of invoices received in accordance with the 2026/2027 budget.
    c) To note the emergency expenditure by the clerk, Chairman and Vice-Chairman as specified in Financial Regulations Section 4.

11. Bradfield Recreation Ground Expenditure

To receive request from and agree the expenditure of Bradfield Recreation Ground, be covered by Bradfield Parish Council as Sole Trustee of the Bradfield Allotments and Recreation Ground Charity (BAARGC) for the 2027-2028 financial year.

12. Council Budget Setting 2027-2028

To consider and agree the budget proposal for the 2027-2028 financial year as recommended by the Finance Committee.

13. Internal Audit

To review the effectiveness of the Internal Audit and to appoint Internal Auditor for the 2026-2027 financial year, to include completion page 3 of the Annual Governance and Accountability Return at cost of £290.

14. Local Council Award Scheme

To consider the Council's application for the Gold Award under the NALC Local Council Award Scheme and, subject to the required criteria and supporting evidence being in place, to resolve to submit an application.

15. Items from councillors to be added to the next agenda

16. Date of Next Meeting

The next meeting of the council to be held on **Tuesday 5th January 2027 at 7.30pm** at **St Lawrence Church, The Street, Bradfield, CO11 2US.**



Mrs Marie Snell
Clerk to the Council

24th November 2026