



BRADFIELD PARISH COUNCIL

Clerk to the Council: Mrs Marie Snell

Bradfield Village Hall, The Street, Bradfield, Essex, CO11 2UU. Tel: 07851 760264

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Members of Bradfield Parish Council are hereby summoned to attend the Parish Council Meeting

to be held at Church Room, St Lawrence Church, The Street, Bradfield, CO11 2US on Tuesday 6th October 2026 at 7:30 pm.

Agenda

1. Apologies for Absence

To receive and approve any apologies for absence

2. Members' Declaration of Interests

To receive members' declaration of interests regarding items that appear on the agenda

3. Minutes

To receive the Minutes of the Parish Council meeting held on the 1st September 2026, to be approved as a correct record and signed by the Chairman.

4. Public Open Forum (Maximum 15 minutes)

Questions pursuant to Standing Order 3.

5. Town Planning Applications as per Schedule Issued by Tendring District Council

To consider the below schedule of applications:

26/01285/FUL	Planning Application - Proposed construction of 2no 3-bedroom bungalows with single detached garages.	Land R/O The Nook Windmill Road Bradfield
26/01399/WTPO	Works related to Tree Preservation Order (91/00007/TPO) - Mature Ash Tree - 50% Branch reduction.	Dolphins Windmill Road Bradfield
26/01377/FULHH	Householder Planning Application - Single storey link extension between existing bungalow and annex.	Triangles Station Road Bradfield

6. Tendring District Council Local Plan

To consider making representation within the public consultation with relevant reference to previous representation.

7. Notice of Conclusion of Audit 202/26

To receive the conclusion of audit for year ended 31 March 2026.

8. Letter of Support

To agree a letter of support to Brantham Parish Council following recent incident in the parish.

9. District and County Councillor reports

To note reports from Cllrs Murray and Ferguson.

10. Clerk's Report

To receive the Clerk's Report for information.

11. Working Group Reports

To receive updates from the following working groups:

A. Housing Needs

12. Amenities

- To receive update noting any maintenance carried out.
- To agree any necessary works to be carried out by reputable local contractor:
 - Zip Wire repair
 - Hip Hop repair
 - lte
- To receive quotations for the supply and installation of table tennis table on Bradfield Recreation Ground.
- To receive quotations for the supply and installation of picnic tables on Bradfield Recreation Ground to include the removal of existing benches.
- To receive request for the relinquishment of Exclusive Right of Burial and consider to offer refund for funds paid.
- To consider WI's request for bench installation in Bradfield.

13. Contracts – Parish Works

To consider the contract quotations for the below (ongoing) works within the parish:

- Hedge Cutting Schedule (3year Contract)
- Cemetery Land Project – landscaping clearance

14. Finance

- To receive the financial report and to approve accounts for payment as per the schedule (*previously circulated*).
- To approve payment of invoices received in accordance with the 2026/2027 budget.
- To note the emergency expenditure by the clerk, Chairman and Vice-Chairman as specified in Financial Regulations Section 4.

15. Items from councillors to be added to the next agenda

16. Date of Next Meeting

The next meeting of the council to be held on **Tuesday 3rd November 2026 at 7.30pm at St Lawrence Church, The Street, Bradfield, CO11 2US.**

17. Exclusion of public and press

Pursuant to Sub-Section 2 of Section 1 of the Public Bodies (Admission to 4 Meetings) Act 1960 the meeting is to be closed to the press and public for the transaction of the under-mentioned business:

- **Operational Correspondence and Staffing Protection**
- **Formal Complaint**



Mrs Marie Snell
Clerk to the Council

29th September 2026