# Martlesham Parish Council

Parish Room
Felixstowe Road
Martlesham
Woodbridge
Suffolk IP12 4PB
Clerk: Mrs Lisa Burgess
Telephone: 01473 612632
Email: clerk@martleshamcouncil.org.uk
Website: www.martleshamparishcouncil.org.uk

13th November 2026

Dear Councillors

You are hereby summoned to attend the next an EXTRA ORDINARY MEETING of MARTLESHAM PARISH COUNCIL to take place in the PARISH ROOM **on WEDNESDAY 18th November 2026** at 7.30pm.

In order to facilitate the meeting, in the absence of prior notice of a wish to speak, the Chairman will take starred items* as read and accepted without discussion. For other items, if any councillors wish to present a proposal to expedite the business, the Chairman will ask them to speak at an early stage in the discussion, if notified in advance.

A hearing loop is available in the Parish Room. Please inform the Clerk if you would like it to be switched on.

The meeting is open to the public and press to attend.

*L S Burgess*
Lisa Burgess
Clerk/RFO

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**CP** is council paper; **CR** is Clerk's report

7:30pm

1. **Apologies -** Note/accept absence
2. **Filling the Parish Council vacancies** – Consider co-option
3. **Any declarations of disclosable pecuniary or local non-pecuniary interests** Register interests
4. **Minutes** Approve Minutes from the Parish Council Meeting 04.11.25 Approve **(CP)**

7:35pm

5. **Actions from last meeting** Ongoing or on the agenda – Action Log shared

6. **PUBLIC FORUM**

**6.1** Reports from District Councillors Note/any issues raised by the public/consider

**6.2** Reports from County Councillors Note/any issues raised

**6.3** To allow members of the public to address business on the agenda

**6.4** Any issues raised by the public

7:50pm

7. **Financial Matters**

**7.1** Payments pending between meetings **(CP)**

**7.2** Payments made between meetings **(CP)**

8:00pm

8. **Consultations**

**8.1 Bloor Homes Outline Planning Application**
Consultation period ends 03.12.26

**8.2 Planning Consultant** – quotations – consider

**8.3 Any comments for submittal to ESDC Teams Meeting** on 25.11.26 (to be submitted by 22.11.26) to include any highways related questions – consider

**8.4 Planning response** – discuss/consider

9. **TO CONSIDER REPORTS AND RECOMMENDATIONS FROM COMMITTEES**

**9.1 DETC - Runway Heritage carpark** – metered parking - consider

**9.2 Recreation & Amenities Committee – Quote for CCTV** (can be taken from CIL) – **Consider/Approve**

**9.3 Recreation & Amenities Committee – Quote for accessible swing** (can be taken from CIL) – Consider/Approve

**9.4 Recreation & Amenities Committee Quote for litter bin on Glocester Road** (can be taken from CIL) – **Approve (CP)**

10. **The next item to be taken in camera. To consider excluding the public and press for the next item as their presence would be prejudicial to the public interest due to the confidential nature of the matter to be discussed (Public Bodies [Admission to Meetings Act] 1960).**

**Land Maintenance Tender**

11. **What has this meeting achieved?**